

Criteria for Award of CPD Points

S/No	Activity	Minimum CPD Points	Maximum CPD Points	Evidence
1.	Attendance of relevant Conference/Seminars/Symposium/Workshops	2 per half-day event	4 per day	Signed attendance sheet & Certificate awarded
2.	Mentoring of candidate Engineering Technologists and Technicians	1 per Intern per year	Max. of 10 Interns per year	Progress report of interns
3.	Attainment of an approved higher academic qualifications	10 per qualification	Max. of 10 per qualification	Letter of completion Letter of admission
4.	Evaluation of Eng. Tech. educational programs	2 per program	Max. of 4 programs	Evaluation report(s)
5.	Assessment of RPL Programs	2 per program	Max. of 4 program	Letter of Engagement Attendance List
6.	Publication of research article or papers in a peer reviewed journal	6 per publication	Max. of 2 publications per year	Copy of published article(s)
7.	Publication of relevant book(s)	8 per published book	Max. of 2 books	Copy of book(s)
8.	Publication of technical articles	3 per published article	Max. of 4 articles	Copy of published article(s)
9.	Presentation of relevant papers at Conferences	2 per paper	Max of 4 conferences	Approved paper & Recommendation from organizers
10.	Evaluation of applications for registration with the Board	1 per 50 applications	Max. of 10 for 500 applications	Notice for meeting & signed attendance sheet
11.	Member of standing Committees representing Board. Committees of Statutory, Professional, Institutional Technical or non-technical bodies	4 per Committee	Max. of 1 Committee in a year	Letter of appointment and/or gazette notice
12.	Innovation or Patenting	8 per innovation or patent	Max. of 2 innovation or patent in a year	Brief description of innovation or Certificate of patent(s)
13.	Award(s) of recognition for outstanding performance towards engineering technology	4 per an award	Max. of 2 awards	Invitation for award ceremony/certificate of award
14.	Developing policies, guidelines, protocols, machine operation manuals or materials relevant to engineering technology	4 per document	Max. of 4 documents	Approved documents

NB: All registered engineering technology professionals are required to attain a minimum of 20 Points aggregate annually.

